

Trusted Services Provider KIBS

Disclosure Statement

for using timestamping service Momentum

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Version History

Version	Date	Author	Purpose of change
2.0	03.04.2020	Marin Piperkoski	Changed numbering of document at the request of the eIDAS auditor. The archiving time is adjusted to the document KIBS TSP/PS and Terms and Conditions for issuing time stamps.
1.0	05.07.2019	Marin Piperkoski	Initial document

1. Entire Agreement

This Time Stamping Authority Disclosure Statement represent only a part of agreement for using service Momentum. This document is meant to provide the subscriber to timestamping service with a quick recap concerning all the information available in the Timestamp Policy / Practice Statement (TSP/PS) and Timestamp Terms and Conditions. All documents are available at:

<https://www.kibstrust.mk/repository>.

2. TSA Contact Information

All inquiries and comments concerning the contents of stated documents can be directed to:

KIBS AD Skopje
Bul. "Kuzman Josifovski Pitu" 1, 5-th floor,
+389 2 5513 444, +389 2 3297 444
helpdesk@kibstrust.mk
<https://www.kibstrust.mk>
1000 Skopje, Republic of North Macedonia

3. Electronic timestamp types and usage

KIBS TSA deliver Qualified timestamping service in accordance with the Regulation (EU) No 910/2014 (eIDAS). KIBS timestamps may be equally applied to any application requiring proof that a document existed before a particular time.

Supported signing algorithms is sha256WithRSAEncryption (2048-bit key). Acceptable hash algorithms in the timestamp requests: SHA256, SHA384 and SHA512.

KIBS has responsibility for the operation of one or more Timestamping Units (TSU) which create and sign timestamp tokens (TST) on behalf of the TSA. Each TSU has a different key. KIBS TSU public key certificate used to sign TST's has validity period up to five (5) years.

KIBS preserves all issued timestamps in archive for ten (10) years. The Archive will provide KIBS the ability to extend validity of all constituent timestamps through the application of newer signatures with greater strength.

TSU key is used only for timestamping.

KIBS AD offers timestamping services using RFC 3161 Time Stamp Protocol over HTTP transport. Service URL is specified on portal <https://www.kibstrust.mk>. Each TST contains Timestamping Policy Identifier, unique serial number and TSU certificate containing KIBS TSU identification information.

4. Reliance limits

The level of accuracy of time provided by KIBS TSA in timestamp tokens is +/- one (1) second with respect to UTC.

KIBS monitors clock synchronization and ensures that, if the time indicated in a TST drifts or jumps out of synchronization with the UTC, this is detected. In case the TSA clock drifts out of accuracy, timestamp will not be issued.

Local NTP servers with GPS time sources and rubidium atomic clock are used for NTP reference. Monitoring of clock synchronization is done by comparing the time sources.

Information about loss of clock synchronization will be made available in public media.

TSA Event Logs are kept for ten (10) years. See Section 7.4.11 of the complete KIBS TSP/PS at address: <http://www.kibstrust.mk/repository>.

5. Obligations of subscribers

This document places no specific obligations on the subscriber beyond any TSA specific requirements stated in the document KIBS TSA "Terms and Conditions".

Subscribers shall comply with all the clauses of the "KIBS TSP/PS" and KIBS TSA "Terms and Conditions" documents.

Subscribers shall inform end-users of timestamps about the applicable rules. Subscribers shall protect the secrecy of credentials necessary to access the timestamp issuance system by not communicating or disclosing them to third parties.

6. TSU public key certificate status checking obligations of relying parties

Before placing any reliance on a timestamp, relying parties must verify that the TST has been correctly signed and associated TSU certificate has not been revoked until the time of verification. During the TSU Certificate validity period, status of the private key can be verified using the relevant DigiCert CRLs, DigiCert Issuing CA Certificates and KIBS TSU Certificates. CRLs are published at (<http://crl3.digicert.com/sha2-assured-ts.crl> and <http://crl4.digicert.com/sha2-assured-ts.crl>). If this verification takes place after the end of the validity period of the TSU certificate, relying party should follow the guidance denoted in Annex D of ETSI EN 319 421.

The Relying Party should consider any limitations on usage of the timestamp indicated by this KIBS TSP/PS.

7. Limitation of Liability

Timestamping and timestamps are compliant with the documents: TSP/PS and Terms and Conditions.

KIBS may not be held liable for any damage arising from any incorrect usage of timestamps other than that permitted by KIBS TSP/PS and Terms and Conditions.

KIBS AD shall be liable for its own fault or negligence. Only a predictable damage may be refundable. The refunded amount in such cases may not exceed the cost of the acquired timestamp.

8. Applicable Agreements and Practice Statements

Relevant agreements, policies and practice statements related to present Disclosure statement:

KIBS TSA Policy / Practice Statement, KIBS Terms and conditions, Privacy policy as well other documentation can be found at:

<https://www.kibstrust.mk/repository>.

9. Privacy Policy

Privacy Policy is available at <https://www.kibstrust.mk/repository>.

10. Accessibility for persons with disabilities

Timestamping service Momentum as online service is available for persons with disabilities if their workstations and used operating systems and application software is adjusted to their needs.

11. Refund Policy

KIBS makes efforts to secure the highest level of quality of its services.

KIBS handles refund case-by-case. In rare cases KIBS may refund Subscriber. The exercise of this right shall be made in writing by Subscriber to KIBS by sending an e-mail to helpdesk@kibstrust.mk.

12. Applicable Law, Complaints and Dispute Resolution Mechanisms

The timestamping service is governed by the jurisdictions of Republic of North Macedonia as the location where KIBS AD is registered as a Trusted Service Provider.

More information is available in clause 10 of TSA "Terms and Conditions" at: <https://www.kibstrust.mk/repository>.

13. TSA and repository licenses, trust marks, and audit

Timestamping service has qualified status in the Macedonia. Prerequisite requirement of this registration is compliance with applicable regulations and standards.

Conformity Assessment Body is accredited in accordance with Regulation EC no 765/2008 as competent to carry out conformity assessment of qualified Trust Service Provider and qualified Trust Services it provides.

Audit conclusions, which are based on audit results of the conformity assessment conducted pursuant to the eIDAS regulation, corresponding legislation and standards, are published on KIBS's website: <https://www.kibstrust.mk/repository/certs/>.

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